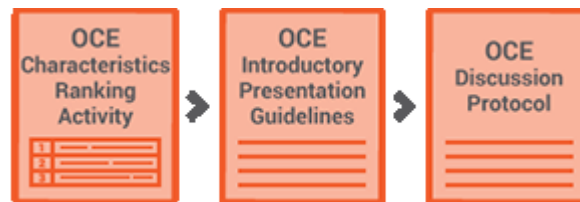




## OCE Discussion Protocol

The **OCE Discussion Protocol** contains a list of questions for teachers to pose to the OCE, as well as questions for the OCE to pose to the teachers. Both parties exchange information to create connections between the curriculum and the OCE's areas of expertise. The guide also contains questions about planning next steps to set up for the next collaborative meeting.

This tool should be used after the **OCE Introductory Presentation**. The guide is for teacher teams to use in their first in-person discussions with their OCE about the project development process. The coach or team leader should print copies of this protocol and have it available for the teachers and OCE at their first introductory meeting. It should also be available as a reference for subsequent in-person meetings. The team leader should have copies of this protocol available for the teachers and OCE at their first introductory meeting. It should also be available as a reference for subsequent in-person meetings.



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**Source:** NCTAF Learning Studios Toolkit. (2014): <http://www.nctaf.org/learningstudiostoolkit>



# OCE Discussion Protocol

## Introductions

To the PLC team by the outside content expert:

- What is my educational background?
- What is my area of study/work currently?
- Why is this work important to a typical person?
- What motivated me to be involved with Learning Studios?

To the outside content expert by PLC team:

- Where do we teach?
- What grade level/content areas do we teach?
- How many students are involved with Learning Studios?
- Who is the team leader?
- Anything else about our school structure/climate that the workforce partner should know?

## Project Development

For the PLC team:

- What is our essential question?
- How will this question tie together the activities in all of our classrooms?
- What have we accomplished so far this year?
- Where do we want to go next?
- What curriculum do we have to cover next quarter?

For the outside content expert:

- How does the essential question intersect with real-life issues in my work?
- Do I know of any resources that could enhance their project? (e.g., websites, data sets, physical materials, funding opportunities, other experts in my field).

**Shared Goals, Routines, and Next Steps:**

- What is/are the most useful role(s) that the Workforce Partner can play in this partnership? (e.g., further meetings with teachers, supplying data for student use, acting as a guest speaker in a classroom, helping to design a specific activity for the students, helping teachers locate specialized equipment, etc.)
- What next steps should we take in this partnership?
- How will we communicate going forward?
- What is the time frame for our next steps?
- Is there anything else we should discuss today?